

TALKING POINT CHECKLIST QUESTIONS

For: Auxiliarist PA/FHTN Officer contact with active duty Coast Guard PA Officer

1. Does the PAO include a FHTN news release in their welcome packet to new unit personnel?
2. Does the PAO, or anyone, talk to the new personnel about the value and importance of signing the FHTN form?
3. Does the PAO have a roster list of all personnel, their participation choice, and the expiration date of the signature on each individual's FHTN form. (Signed FHTN forms are valid for one year from the date of the signature.)
4. Does the PAO have a file of digital or hard copy photos of each participating individual which are ready to release?
5. Does the PAO have a scanner and the ability, knowledge and skills to scan documents and email them to the FHTN Center? If not, would they appreciate assistance in this area?
6. What services does the PAO envision that the Auxiliary PA/FHTN Officer could be most helpful with?

The answers to the above questions will help you to scope out the ways in which you may most effectively assist your active duty counterpart.

Coast Guard Auxiliary FHTN Program

www.auxpa.org/fhtn

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